

## Standard Operating Procedure for The Royal Commonwealth Society during the RMCO period

The Royal Commonwealth Society of Malaysia will be undertaking the following measures to safe guard the safety and health of ALL Members, guests and staff. **ALL** are required to strictly follow all conditions and terms imposed by the Government / Local authorities and the Council.

- 1. The operating hours for the Royal Commonwealth Society of Malaysia is from **10.00am to 12.00am** until further notice.
- 2. Handicap ramp will be closed / cordoned off as ALL Members and guests coming to Club must enter through the main entrance only. However, we will allow person(s) in a wheelchair to use the ramp. ALL persons entering the Club premises MUST REGISTER at the Club entrance with full name, Membership number and mobile number OR with QR code scanning through MySejahtera app. (This is to enable contact tracing if someone tests positive for Covid-19).
- ALL persons entering the Club premises MUST WEAR FACE MASK.
  Anyone who refuses to wear face mask will be <u>prohibited from entering the Club</u>.
  (For those who do not have mask, please purchase it at the entrance for RM1.00 per mask and wear the face mask immediately).
- 4. Children aged 12 years and below are now permitted into the Club.
- 5. **TEMPERATURE CHECK** will be done at the Club entrance for ALL persons entering the Club. Any persons with temperature more than 37.5 Celsius will not be permitted to enter the Club.
- 6. Before entering the Club premises, please **USE THE HAND SANITISER** provided at the entrance of the Club (at the security guard table).
- 7. All tables are placed two metre apart. Please be seated as per MKN directives with the physical distance maintained at all times OR as instructed by service staff.
- 8. Last call for Food order is 10.15pm and Beverage order is at 11.00pm.
- 9. **ALL Members and guest must leave the Club at 12.00am** as per the RMCO directives of the Government, failing which disciplinary action will be taken (subject to Council advice).
- 10. The swimming pool, the gymnasium and the surau opened on 01st July 2020 as per Government RMCO Directives with very strict SOPs. Please follow the SOPs accordingly.
- 11. **NO ENTERTAINMENT** is allowed. However, Karaoke is now allowed with strict SOPs to be followed.
- 12. As for Snooker, Pool and Darts only 2 persons are allowed to play at any one time in the Sports Bar and Tudor Bar (Pool).
- 13. Please maintain physical distance at all times in the Club premises. Please refrain from grouping.