

BYE-LAWS 2

APPLICATION FOR MEMBERSHIP

In exercise of the powers conferred under Rules 5(i) and 16(b) of the Constitution, the Council makes the following Bye-Laws relative to application for Membership:-

1. Application for membership shall be on the form prescribed under Rule 5(d) and forwarded to the Office accompanied with the requisite payment of the applicable membership entrance fee and members' account deposit.
2. Application form for membership may only be supplied through Fellows of the Society intending to sponsor such an application for membership.
3. Proposer and Secunder who must have been Fellows of the Society for more than 12 months and in good financial standing with the Society shall be eligible to propose/second before an application can be processed.

Council:
26012022

4. The Manager or his appointed Office Assistant shall initially process the application within Three (3) working days and:-
 - (a) if satisfied that all relevant information required has been supplied, shall forward such application to the Convenor of Membership and Discipline Committee for consideration; or
 - (b) if it is found that the information supplied is incorrect or in any way incomplete shall return the application for correction or completion as the case may be.

Council:
26012022

- 4A. Upon the Manager having processed and cleared the application under Rule 4(a) and (b) above, the Manager has to within Three (3) working days inform the Convenor of Membership and Discipline Committee, who having satisfied himself that the application is in order shall direct that the name of the candidate and his/her photograph together with the names of his/her proposer and seconder be posted on the House notice board for a period of not less than Thirty (30) days with the purpose of inviting members to lodge written objections, if any, as to the suitability of the candidate for admission.

5. An Applicant who is not Malaysian Citizen is required to produce his passport for verification by the Manager or his appointed Office Assistant.

Council:
26012022

6. The Convenor of Membership and Discipline Committee shall as early as possible consider the application and, at their absolute discretion call for an interview with the candidate and the proposer or the seconder in order to determine the suitability or otherwise of the candidate for membership. Upon the successful interview and subsequent approval of the new membership by the said Convenor, the said member is to be given his/her Provisional Membership Card on the same day. The said Convenor will undertake to inform the Council at the following Council meeting.

PROVIDED that the Committee may dispense with such interview in the case of a Minister of the Malaysian Government, the Head of a Commonwealth High Commission, a person invited to be a member of the Society under Rule 5(b)(v) or a person well known to the majority of the members of the Committee to be a person of high standing among the community.

The Convenor of Membership and Discipline Committee shall as early as possible submit its recommendation to the Council with respect to the application.

- Council:
25052022

7. The Council shall consider the recommendation of the Convenor of Membership and Discipline, and if accepted, the candidate shall be informed that he is granted provisional membership for a period of Three (3) months. A provisional member shall be required to spend at least a total of RM900.00 over the Three (3) months. For those who are on an instalment plan, they are to settle the monthly instalment payment of entrance fee over a period of Three (3) months based on the following quantum of monthly instalment of entrance fee which shall be 50%, 25% and 25%. Any shortfall will be debited to the provisional member's account.
8. The provisional member shall pay the subscription of the category of membership applied for and be entitled to enjoy all facilities and amenities provided by the Society except the rights to vote and to hold office in the Council.
- Council:
26012022

9. At the end of the probationary period of Three (3) months and satisfying the provision of monthly expenditure and on settlement of entrance fee, the member shall be invited to meet members of Council before confirmation of membership by the Council.
10. The Council may in its absolute discretion, reject any application for membership if it considers that the behavior of any provisional member makes him unworthy of being confirmed as a member.
- Council:
26012022

11. A provisional member who withdraws his application for membership before completing the probationary period of Three (3) months or before full settlement of entrance fee or a provisional member whose application is rejected or a provisional member whose membership is not confirmed by the Council under regulation 10 above, shall not be entitled to any refund of his entrance fee or subscription for the unexpired period of his membership. A provisional member who withdraws his application for membership within a period of not more than Three (3) months from the date of his admission as a provisional member may apply for the refund of his entrance fee and the Council may approve such application depending on the merits of the case.

Council:
26012022